

F3 (106) (32)/RUSDIP/PMU/CMS/2007/20572

Dated: 9 .03.2009

**Sub: Construction Management System: Circular – 28**

**Ref: Guidelines for Implementation of various road maps, agreed with ADB, under compliance of loan assurances and Institutional & Financial Improvement Action Plan (IFIAP) for RUSDIP.**

Under the agreed Loan Assurances of RUSDIP and for ensuring better sustainability of project investment, GOR has undertaken to implement Institutional & Financial Improvement Action Plan, prescribed by ADB, in all program ULBs. The detailed Road Maps & Strategies, citing actions to be taken for achievement of targeted benchmarks in concerned sector, have been prepared and submitted to ADB in the given time. These Road Maps & Strategies involve substantial activities to be taken up and conducted by RUSDIP IPIUs, DScs, CAPP, IPPMS Consultants and IPMU, in association with line departments and local public. Key milestones, under each Roadmap, including detailed activity planned and target date are as following;

**1. Road Map for Water tariff revision –**

**Target** - By December 2014, the water tariff level should be sufficient to cover full operation and maintenance of the water operation for each ULB.

**Road map:**

- (a) Initiation of awareness for water conservation and user charges through Community awareness and Public Participation Program - Sept - 2008 to Jan - 2010.
- (b) Assessment of readiness to Pay through the Implementation Program Performance Monitoring System (IPPMS) - June - 2011.
- (c) Appointment of Committee by State Government to work out modalities for implementation of covenant for user charges - Sept- 2011.
- (d) Submission of recommendation by the Committee - Sept- 2012
- (e) Processing of recommendation of Committee by state government after examination by different departments like UG, LSGD, PHED, Finance and Law - March - 2013
- (f) Preparation of Draft Cabinet Memo and processing for approval - March 2014.
- (g) Implementation of tariff reforms - June - 2014.

**2. Road Map for introduction of Solid waste management charges –**

**Target:** SWM charges should be introduced to cover no less than 50% of operation and maintenance cost of SWM operation for each ULB within no later than one year of related subproject completion i.e. year 2012.

**Road map:**

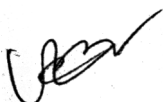
- (a) Initiation of awareness for solid waste disposal practices through Community awareness and Public Participation Program - Sept - 2008 to Jan - 2010.
- (b) Assessment of readiness to Pay through the Implementation Program Performance Monitoring System (IPPMS) - June - 2010.
- (c) Appointment of Committee by State Government to work out modalities for implementation of covenant for user charges - Dec - 2010.
- (d) Submission of recommendation by the Committee - June - 2011



- (e) Processing of recommendation of Committee by state government after examination by different departments like UG, LSGD, PHED, Finance and Law - Dec- 2011
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### 3. Strategy For Installation Of Water Meters-

- (a) **Target and Objective of Strategy:** RUSDIP, under its water supply subprojects included procurement and installation of water meters at consumer end to achieve the desired target of 100% metering in commissioned areas, by the completion of water supply sub project in each RUSDIP town. The remaining areas will be taken up by PHED, parallel to RUIDP interventions, for achievement of targeted task. In order to achieve 100% consumer metering by the completion of sub project, following strategy is proposed with the active involvement of line agency, community participation through awareness camps, mobilization of the consumers and Resident Welfare Association.
- (b) **Prevailing legal framework in the state:** Public Health Engineering Department (PHED) is responsible to maintain water supply and release of water connections to consumers, with only exception to industrial areas, wherein another state agency Rajasthan Industrial Development and Investment Corporation (RIICO), is assigned this work. According to the prevailing water supply rules, water meters at sanctioned connections are installed by the connection sanctioning agency only. Additionally, all related issues like replacement & rectification of faulty or non functional water meters are also taken up by the responsible agency only.
- (c) **Support of various stakeholders for installation of water meter:** In the initial stages support from various line agency Public Health Engineering Department (PHED), Municipal council, Urban Improvement Trusts and other line agencies is required for smooth installation of water meters, particularly in the towns wherein presently water supply is also available on un-metered flat rates connections or free of cost through Public Stand Posts.
- (d) **Activity planned before completion of sub project:**
  - (i) **Step-I: Informal and Motivational Camps:** Local MLA of the area, Municipal Corporators, local formal-informal leaders of the area and RWA of the area will be involved and information cum motivation camps will be organized, in the proposed coverage areas of each town, through CAPP Consultants. While informing the targeted outcomes of RUSDIP interventions community will be informed about the likely to be derived benefits, safe Water Supply through metered connections, procedures and likely expenses for legal water connections and motivated for adopting such procedures.
  - (ii) **Step-II: Information of timing of completion of works:** The RWA of the area will be informed by personalized contacts and hand bills, well in advance, about details of Dates, Timing and venue, procedure for applying and likely cost for metered water connection. Public Appeal as above will be released 30-60 days in advance so that consumers can make up their mind and also prepare for necessary arrangements. This will be followed by organizing water connection camps.
  - (iii) **Step-III: Replacement of existing non functional water meters:** The line department has already provided RUIDP with the breakup of existing functional and non functional water meters present with them, against all categories of water connections, in the town. The Water sub



projects in each program town have provision for replacement of non functional meters in the areas covered vide RUSDIP intervention. The line department shall be consulted for; careful assessment of present numbers and replacement requirement, replacement of existing Non Functional Water Meters; and also for installation of meters at connections where flat rate un-meters connections are released. The schedule and modalities for fixing/replacement of non functional water meters, procured by RUIDP, will be finalized by IPIU, RUSDIP with approval of line department and CLC, before six months of commissioning of newly laid water supply pipelines. The water meters, will either be provided to line department or installed directly by RUSIP as per the plan agreed with PHED.

(e) **Activity planned while commissioning of distribution system:**

- (i) **Step-I: Organizing water connectivity campaign:** After completion of sub project and commissioning of water supply system in the area, the RWA, concerned line departments, Residents and other stakeholders will be again informed through CAPP team and water connection camps will be organized in association with the line agency. The advance publicity of camps will be ensured through announcements on local Radio network, public notices in news papers, distribution of hand bills and other appropriate public information tools. During the camps community would be motivated to get legal water connection, habit to save water and various conservations techniques through leaflets and exhibition. In addition to this formalities regarding legal water connection from the distribution pipe lines would be facilitated to the community at the camps. Coordination with PHED, ULBs, RWA's & local formal-informal leaders would be made to ensure smooth organization of water connectivity camp. The duration of each camp will be decided according to number of water connection of that area jointly by the all stakeholders.
  - (ii) **Step-II: Organizing repeat camps:** After completion of first camp follow up action would be taken, community will be again informed and motivated for installations of legal water meter through CAPP team. Repetition of camps will be decided on the basis of water connections released in the initial camp and likely potential of balance connections.
  - (iii) **Step-III: Replacement of Existing Non Functional Water Meters:** The work will be executed in a phased manner as per the priority indicated by the line department. The meter installation work is included in the scope of work for the bidder in all related water supply packages. The replacement/installation work will be carried out by RUIDP in accordance to the prevailing legal frame work and Water Supply Rules.
- (f) **The overall targets and benefits expected:** The combined team of CAPP consultants, IPIU, RUSDIP and line departments will; carry out intensive campaigning in all the potential areas; educate and advise the consumers about benefits of adopting legal metered water connections and thereby ensuring safe water supply; motivate consumers towards enhanced willingness to pay for regular water charges; inform the consumers about efforts and expenditure incurred by Government towards providing this facility and educate consumers to pay for water supply on account of social necessity.

**Timely completion of all required activities for the successful implementation of Road Map for Water tariff revision, Road Map for introduction of Solid waste management charges and Strategy for Installation Of Water Meters, in totality is to be ensured by all concerned.**

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<b>( C ) Strategy For Installation Of Water Meters</b>					
1	Coordination for support from PHED	EE IPIU	SE (WS)	APD-I	Regular
2	Organizing Motivational Camps	TL-CAPP, DSC & EE IPIU			Commencement Parallel to LOA for the work contract and up to work completion
3	Information to public about timing of completion of works	TL-CAPP, DSC & EE IPIU			2 months ahead of work completion date
4	Replacement of existing non functional water meters	EE IPIU & PHED			6 months before charging of pipelines
5	Organizing water connectivity campaign & repeat camps	TL-CAPP, DSC & EE IPIU, PHED			Parallel to commissioning of distribution system in different areas in consultation with PHED & RWAs

PO (Co-ord), EE-IPIUs RUSDIP and the concerned TL of consultants are additionally directed to immediately coordinate for planning the schedule for timely initiation of related activities, required in ensuring completion of stipulated activities assigned to CAPP/IPPMS Teams, as per above Road Maps & Strategies. The progress and compliance on above activities should be compiled by PO (Co-ord) on monthly basis and regularly reported on file about the achievement of targets.

**This circular should be abided by all the members of PMU, IPIU, IPMC and DSC.**

  
(Dinesh Kumar)  
Project Director

Dated: 9.02.2009

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Copy to the following for information and necessary action:

- ✓ 1. Addl. PD(I/ II) / F A / Dy. PD (T/A) / SE (WW&WS)/ SE, Jodhpur / All PO's/ All APO's PA to Project Director/ ACP PMU to arrange mailing of scanned copy of the letter to all concerned.
2. PO-(Coord), RUIDP Jaipur for planning of scheduled task in each program town, coordination with IPIUs and IPPMS/CAPP-RUSDIP, monitoring of progress and submitting compliance.
3. Executive Engineer/AEn in-charge city Alwar/Sawai Madhopur/Bharatpur/Dholpur/Karauli/Jaisalmer/Barmer/Nagaur/Churu/Sikar/Jhalawar/Rajsamand/Chiittorgarh/Baran/Bundi/RUIDP with directions for immediate coordination with PO (Coord), PMU & TL, IPPMS/CAPP-RUSDIP.
4. Team Leaders, IPMC / DSC-I / DSC-II / DSC-III/CAPP/IPPMS for necessary compliance.
5. Mr. Elwin Thomas Cangan, Managing Director, Indian Institute of Rural Management, Tagore Marg, Agarwal Farm, Mansarovar, Jaipur-302020 (Fax- 0141-2397512), for information and taking needful actions required in ensuring timely compliance of all activities assigned to RUSDIP-CAPP team.
6. Mr. Satish Malik, Managing Director, M/s Tetra Tech India Ltd., 809, 8th Floor Padma Tower III, Rajendra Palace, New Delhi-110008, for information and taking needful actions required in ensuring timely compliance of all activities assigned to RUSDIP-IPPMS team.

  
Project Director