

14298344
24/9/09

Sub: Construction Management System - Circular No. - 37
Ref: Guidelines for preparation of "As built drawings" for RUSDIP works.

"As built drawings" are very important document for any sub-project, which helps later on in getting details and locating the status of created assets like sewerage network, pipe line net work, water tanks, STP's & WTP's, drains, bridges, etc. on ground and their salient features. It has been observed earlier in the Contracts of RUIDP that contractors find it difficult to submit "As built drawings" after completion of the sub-project and the final payments and closure of contracts get delayed. Therefore it is essential to prepare these drawings simultaneously as the work proceeds to avoid any confusion at later stage. If it is not being prepared simultaneously, it may lead to either incomplete or wrong information on the "As-built drawings". The following guidelines should be followed in this regard:

1. The contractors are required to prepare and keep up-to-date record of "As built drawings" during execution of works in accordance with the requirement of Contract Agreement. These drawings are to be submitted by the contractor for the completed part works with each running bill during execution and final detailed As-built drawings with the final bill after completion of the works as a necessary requirement for getting "Taking-over-certificate" as detailed in the respective clause of the Contract Agreement.
2. AEN, IPIU (package in-charge) should ensure that As-built drawings are prepared simultaneously and checked for its correctness and the same should be submitted by the Contractor for the completed part works with each running bill along with soft copy so that the same may be used for updating of available digitized town base maps.
3. The As-built drawings shall be marked on digitized town base maps by the DSC CAD operator and to be checked by GIS expert of DSC for its correctness. Package in-charge, IPIU and EE, IPIU shall ensure that As-built drawings are being prepared by Contractor and updated on digitized base maps by DSC regularly.
4. EE, IPIU should ensure that as soon as the work is completed, final detailed drawings are submitted by the contractor after detailed checking by the engineer-in-charge along with the final bill.

All the members of PMU, IPIU, IPMC and DSC should abide this circular.


(Dinesh Kumar)
Project Director

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Copy to following for information and necessary action:

1. Addl. PD/ FA/ Dy. PD (T)/ Dy. PD (Adm.)/ SE (WW)/ SE (WS) / PO (all)/ Sr. AO / All APOs / AAO/ PA to PD PMU, RUIDP, Jaipur.
2. CE PIU Bisalpur/SE Jodhpur/ Executive Engineer/APO's, IPIU, RUSDIP (Concerned), Alwar, Baran-Chhabra, Barmer, Bharatpur, Bundi, Chittorgarh, Churu, Dholpur, Jaisalmer, Jhalawar-Jhalarapatan, Karauli, Nagaur, Rajsamand, Sawai Madhopur and Sikar.
3. Team Leader IPMC, DSC-I, Bharatpur, DSC-II, Nagaur, DSC-III, Jhalawar, RUSDIP
4. DSC-I, Alwar/ Dholpur/ Karauli/ Sawai Madhopur, DSC-II, Churu/ Jaisalmer/ Barmer/ Sikar and DSC-III, Chittorgarh/ / Rajsamand/ Bundi/ Baran, RUSDIP.
5. ACP, RUIDP, Jaipur to send by e-mail and put up the circular on the website.


Dy. Project Director (T)