



Government of Rajasthan
Office of Project Director
Rajasthan Urban Infrastructure Development Project
AVS Building, Jawahar Circle, JLN Marg, Jaipur - 302017

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F3 (106) (32)/RUSDIP/PMU/CMS/2007/ 18098

Dated: 6.02.2014

Sub: Construction Management System: Circular - 78

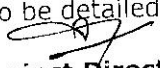
Ref: Guidelines regarding site visits by various officers/ consultants of RUIDP in project towns of RUSDIP.

It has been observed in inspection note of site visits by various officers of RUIDP in project towns of RUSDIP that unnecessary information like project details, physical & financial progress achieved so far, activities made so far at site, various direction given at site etc. are included in inspection note which are not helpful to accelerate the progress and resolve the issues. Mainly issue based points with action taken should be included in inspection notes during site visits of various works in project town as per following-

SN	Particulars	Action taken and time line	Responsibility for follow up
1.	Issues pending since last site visit/ compliance of directions (1) ----- (2) -----		
2.	Issues observed during present site visit (1) ----- (2) -----		
3.	Pendency regarding approvals of design/ drawings/ others (1) ----- (2) -----		
4.	Others -----		

Others points with action taken by concerned can also be included particularly related to work quality, pending road restoration & hydro testing, lake of safety measures & sign boards etc. on the sub projects.

Comments on completion time & reasons of delay on the part of deptts (i.e. NOC from Railway/ PHED/ Forest/ PWD/ NH-NHAI/ ULB etc.) of sub- projects should also be detailed in visit note.


Project Director,
RUIDP, Jaipur

Dated: 6/2/14

F3 (106) (32)/RUSDIP/PMU/CMS/2007/ 18099 -35
.02.2014

Copy to the following for information and compliance;

1. PA to PD, PMU, Jaipur.
2. Addl. PD / ACE (T)/ FA / Dy. PD (Adm.)/ Dy. PD (NLCP)/SE (Co-ord)/ SE (WW)/ (WS) / (Roads)/ (Bridges)/ PO (all)/ CAO / All APOs / AAO/ RUIDP, Jaipur.
3. Zone SE, RUSDIP, Jaipur/Jodhpur/Kota.
4. Executive Engineer, IPIU, RUSDIP Alwar, Baran-Chhabra, Barmer, Bharatpur, Bundi, Chittorgarh, Churu, Dhaulpur, Jaisalmer, Jhālawar-Jhalarapatan, Karauli, Nagaur, Rajasamand, Sawai Madhopur and Sikar.
5. Team Leader IPMC, Jaipur/ DSC-I, Jaipur/ DSC-II, Jodhpur/ DSC-III, Kota, RUSDIP.
6. ACP, RUIDP, Jaipur to send by e-mail and put up the Guidelines on the website.


Superintending Engineer (IV)