

# RAJASTHAN HOUSING BOARD, JAIPUR

No. F2 (8)Comp/83/2012/684

Dated :-05.11.2012

## OFFICE ORDER

### GRANT OF BONUS FOR THE YEAR 2011-12

The Board is pleased to grant Bonus to the employees of the Board drawing salary upto Rs. 10000/- per month @20% of wages/salary for the year 2011-12 for payment/calculation of Bonus to be paid, the following points may be kept into consideration :-

1. The Bonus is to be paid to employees of the Board drawing salary upto Rs. 10000/- per month (Rupees Ten Thousand Only.)
2. The Bonus shall be calculated at a maximum wages/ salary amount of Rs. 3500/- per month (Rupees Three Thousand Five Hundred Only.)
3. The Bonus is to be paid to those employees who have rendered at least 30 working days continuous services during the year 2011-12. However, pro-rata payment will be admissible to the eligible employees for period of continuous services during the year 2011-12.
4. The term "emoluments" (Wages/Salary) in these orders will include basic pay dearness pay, personal pay, special pay (including deputation allowance), Dearness allowance, Addl. Dearness Allowances but will not include other allowances such as House Rent Allowance, Interim Relief, CCA, Hard Duty Allowances etc.
5. **The amount of Bonus payable will be rounded off to the nearest rupee. The Maximum amount of Bonus shall not exceed Rs. 8400/- (Rupees Eight Thousand Four Hundred Only.)**
6. The Period of extra ordinary leave (without pay) will be excluded from eligibility period but will not count as break in service for the purpose of calculation of Bonus.
7. Subsistence allowance given to the employees under suspension shall not be treated as emoluments. In such cases, the employee will become eligible for Bonus as and when reinstated with benefit of full emoluments for the period of suspension and in other cases such period will be excluded for the purpose of eligibility as they were on leave without pay.
8. The employees who had resigned/terminated from the service before 31st March 2012 shall not be eligible for Bonus.



9. The employee engaged on part-time basis or on contract basis will not be eligible for Bonus. Bonus to the Board employees who were on deputation in other organisation as on 31.03.2012 shall be paid by the borrowing authorities. The Bonus shall also be applicable to the work charged employees who were drawing pay in the pay scales prescribed for them. The casual/ daily wages workers shall be entitled for Bonus for the period served in the Board provided they were employed for at least three months period and put in minimum 30 days of continuous service during 2011-12.
10. A Government servant on deputation shall have an option to elect between the deputation allowance plus adhoc bonus if admissible in terms of the order issued by the government for the Government servant for the relevant year (if adhoc bonus for Government servant is not admissible, deputation allowance only) and the bonus payable to the employees of the borrowing organizations for the relevant year. Such an option would be exercised within one month of declaring Bonus by the borrowing organisation deputation allowance would be payable with salary but if any employee opts for bonus as above, the amount of difference would be paid/recovered, as the case may be.

**The payment of Bonus will be chargeable "II Revenue 'B' Expenditure 1. Establishment (a) Pay & Allowances (i) Salary."**

If any doubt in case arises regarding payment and calculation of bonus, the matter may be referred to the Head Office for decision.

This bears approval of the Hon'ble Chairman at Para No. 258&259 of the Relevant file.

  
**FINANCIAL ADVISOR**

**Copy forwarded to the following for information and n/a**

1. PS to Chairman/Housing Commissioner, RHB, Jaipur
2. PS to CE,FA/Secy, RHB, Jaipur
3. Sr. PA to ACE-I/II/III, P&M RHB, Jaipur
4. PA to CEM/DL/Sr.AO.Pension/Comp./Inspection/Costing, RHB, Jaipur
5. Dy. Housing Commissioner, Circle.....RHB.....
6. Resident Engineer Div.....RHB.....
7. Accounts Officer (Payment)/Recovery/ACP RHB, Jaipur
8. Mater File
9. Notice Board

  
**FINANCIAL ADVISOR**

# RAJASTHAN HOUSING BOARD, JAIPUR

No. F2 (8)Comp/83/2012/685

Dated :-05.11.2012

## OFFICE ORDER

### GRANT OF EX-GRATIA FOR THE YEAR 2011-12

The Board is pleased to grant Ex-Gratia to the employees of the Board drawing salary above Rs. 10000/- per month @20% of wages/salary for the year 2011-12 for payment/calculation of Ex-Gratia to be paid, the following points may be kept into consideration :-

1. The Ex-Gratia is to be paid to employees of the Board drawing salary above Rs. 10000/- per month (Rupees Ten Thousand Only.)
2. The Ex-Gratia shall be calculated at a maximum wages/ salary amount of Rs. 3500/- per month (Rupees Three Thousand Five Hundred Only.)
3. The Ex-Gratia is to be paid to those employees who have rendered at least 30 working days continuous service during the year 2011-12. However, pro-rata payment will be admissible to the eligible employees for period of continuous services during the year 2011-12.
4. The term "emoluments" (Wages/Salary) in these orders will include basic pay dearness pay, personal pay, special pay (including deputation allowance), Dearness allowance, Addl. Dearness Allowances but will not include other allowances such as House Rent Allowance, Interim Relief, CCA, Hard Duty Allowances etc.
5. **The amount of Ex-Gratia payable will be rounded off to the nearest rupee. The Maximum amount of Ex-Gratia shall not exceed Rs. 8400/- (Rupees Eight Thousand Four Hundred Only.)**
6. The Period of extra ordinary leave (without pay) will be excluded from eligibility period but will not count as break in service for the purpose of calculation of Ex-Gratia.
7. Subsistence allowance given to the employee under suspension shall not be treated as emoluments. In such cases, the employee will become eligible for Ex-Gratia as and when reinstated with benefit of full emoluments for the period of suspension and in other cases such period will be excluded for the purpose of eligibility as they were on leave without pay.
8. The employees who had resigned/terminated from the service before 31st March 2012 shall not be eligible for Ex-Gratia.



9. The employee engaged on part-time basis or on contract basis will not be eligible for Ex-Gratia. Ex-Gratia to the Board employees who were on deputation in other organisation as on 31.03.2012 shall be paid by the borrowing authorities. The Ex-Gratia shall also be applicable to the work charged employees who were drawing pay in the pay scales prescribed for them.
10. A Government servant on deputation shall have an option to elect between the deputation allowance plus adhoc Bonus if admissible in terms of the order issued by the government for the Government servant for the relevant year (if adhoc Bonus for Government servant is not admissible, deputation allowance only) and the Ex-Gratia payable to the employees of the borrowing organizations for the relevant year. Such an option would be exercised within one month of declaring Ex-Gratia by the borrowing organisation deputation allowance would be payable with salary but if any employee opts for Ex-Gratia as above, the amount of different would be paid/recovered, as the case may be.

**The payment of Ex-Gratia will be chargeable "II Revenue 'B' Expenditure 1. Establishment (a) Pay & Allowances (i) Salary."**

If any doubt in case arises regarding payment and calculation of Ex-Gratia, the matter may be referred to the Head Office for decision.

This bears approval of the Hon'ble Chairman at Para No. 258&259 of the Relevant file.



**FINANCIAL ADVISOR**

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1. PS to Chairman/Housing Commissioner, RHB, Jaipur
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5. Dy. Housing Commissioner, Circle.....RHB.....
6. Resident Engineer Div.....RHB.....
7. Accounts Officer Payment/Recovery/ACP RHB, Jaipur
8. Mater File
9. Notice Board



**FINANCIAL ADVISOR**

# राजस्थान आवासन बोर्ड, जयपुर

क्रमांक: एफ 2 (8)संकलन/83/2012/686

दिनांक:—05.11.2012

## —:: कार्यालय आदेश::—

राजस्थान आवासन मण्डल में वर्तमान में कार्यरत अधिकारियों एवं कर्मचारियों को दीपावली के उपलक्ष्य में उपहार राशि 7100/— नकद भुगतान करने हेतु एतद्द्वारा आदेश प्रदान किये जाते हैं।

समस्त अधिकारियों/कर्मचारियों को उपर्युक्त राशि का भुगतान वर्तमान में पदस्थापित (आहरण वितरण अधिकारी) कार्यालय द्वारा ही देय होगा।

इस राशि का लेखांकन बजट मद II Revenue 'B' Expenditure I Establishment (a) Pay & Allowance (vii) Other Items में किया जावे।

इन आदेशों को माननीय अध्यक्ष महोदय का अनुमोदन पत्रावली के पैरा संख्या 258&259/एन पर प्राप्त है।

  
वित्तीय सलाहकार

1. निजी सचिव—अध्यक्ष/आवासन आयुक्त, राजस्थान आवासन मण्डल, जयपुर।
2. वरिष्ठ निजी सचिव—वित्तीय सलाहकार, राजस्थान आवासन मण्डल, जयपुर।
3. निजी सचिव—मुख्य अभियन्ता, राजस्थान आवासन मण्डल, जयपुर।
4. वरिष्ठ निजी सचिव— सचिव, राजस्थान आवासन मण्डल, जयपुर।
5. अति. मुख्य अभियन्ता— I/II/III, राजस्थान आवासन मण्डल, जयपुर।
6. मुख्य सम्पदा प्रबन्धक/निदेशक विधि/वरिष्ठ लेखाधिकारी भुगतान/बजट/ऑडिट/वित्त/उप आवासन आयुक्त वृत्त..... राजस्थान आवासन मण्डल, जयपुर।
7. समस्त आवासीय अभियन्ता, खण्ड.....राजस्थान आवासन मण्डल, जयपुर/ए.सी.पी.
8. जनसम्पर्क अधिकारी, राजस्थान आवासन मण्डल, जयपुर।
9. रक्षित पत्रावली।

  
वित्तीय सलाहकार