

**Government of Rajasthan  
Local Self Government Department**

NO.F.8(G) ( ) (Rules) DLB/19/31478

Jaipur, Dated: 5/8/19

**NOTIFICATION**

In exercise of the powers conferred by section 337 of the Rajasthan Municipalities Act, 2009 (Act No. 18 of 2009) and all other powers enabling it in this behalf, the State Government hereby makes the following order further to amend the Rajasthan Municipalities Registration of Electors Order, 1974, namely:-

**1. Short title and commencement.-** (1) This order may be called the Rajasthan Municipalities Registration of Electors (Amendment) Order, 2019.

(2) It shall come into force on and from the date of its publication in the Official Gazette.

**2. Amendment of clause 3.-** In clause 3 of the Rajasthan Municipalities Registration of Electors Order, 1974 hereinafter referred to as the said order,-

(i) the existing sub-clause (i) shall be substituted by the following, namely:-

"(i) "Act" means the Rajasthan Municipalities Act, 2009 (Act No. 18 of 2009)"; and

(ii) the existing sub-clause (iii) shall be substituted by the following, namely:-

"(iii) "Electoral Registration Officer" means the Electoral Registration Officer designated or nominated by the State Election Commission under section 13 of the Act."

**3. Amendment of clause 10.-** The existing sub-clause (2) of clause 10 of the said order shall be deleted.

**4. Amendment of clause 17.-** In sub-clause (4) of clause 17 of the said order, for the existing expression "the Forms 3, 4 and 6", the expression "the Forms 3 and 6" shall be substituted.

**5. Amendment of clause 17B.-** In sub-clause (1) of clause 17B of the said order, for the existing expression "under clauses 12, 13 and 14", the expression "under clauses 12, 13, 14, 17 and 17A" shall be substituted.

6. Deletion of clause 17C.- The existing clause 17C of the said order shall be deleted.

7. Amendment of form 3.- For the existing Form 3 appended to the said order, the following Form 3 shall be substituted, namely.-

**"FORM- 3**

[See Clause 10(1)]

Acknowledgment Number  
(to be filed by office)

**Claim Application for inclusion of name in electoral roll**

To,

The Electoral Registration Officer  
Municipal Board/Municipal Council/Municipal Corporation

Sir,

I request that my name be included in the electoral roll for the Part no. of ward no. of  
Municipal Board/Municipal Council/Municipal Corporation

As a first time voter ☐ or due to shifting from another ward ☐ or others ☐

SPACE FOR PASTING  
ONE RECENT  
PASSPORT SIZE  
PHOTOGRAPH  
(3.5 CM X 3.5 CM)  
SHOWING FRONTAL  
VIEW OF FULL FACE  
WITHIN THIS BOX

Particulars in support of my claim for inclusion in the electoral roll are given below

**Mandatory Particulars**

(a) Name					
(b) Surname (if any)					
(c) Name and surname of Relative of applicant [see item (d)]					
(d) Type of relation (Tick appropriate box)	Father <input type="checkbox"/>	Mother <input type="checkbox"/>	Husband <input type="checkbox"/>	Wife <input type="checkbox"/>	Other <input type="checkbox"/>
(e) Age as on 1 <sup>st</sup> January	Year <input type="text"/>	Month <input type="text"/>	Days <input type="text"/>		
(f) Date of Birth (in DD/MM/YYYY)	Day <input type="text"/>	Month <input type="text"/>	Year <input type="text"/>		
(g) Gender of Applicant (Tick appropriate box)	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Third Gender <input type="checkbox"/>		
(h) current address where applicant is ordinarily resident					
House No.					
Street/ Area/Locality					
Town/Village			Tehsil	Panchayat Samiti	
Post Office			Pin Code	<input type="text"/>	
District			State/UT		
(i) Permanent address of applicant					
House No.					
Street/ Area/Locality					
Town/Village			Tehsil	Panchayat Samiti	
Post Office			Pin Code	<input type="text"/>	
District			State/UT		
(j) EPIC No. (if issued)					
<b>Optional Particulars</b>					
(k) Disability (if any)	Visual impairment <input type="checkbox"/>	Speech and hearing disability <input type="checkbox"/>	Locomotor disability <input type="checkbox"/>	Other <input type="checkbox"/>	
(l) Email id					





Date

Signature Electoral Registration Officer  
(Name and Seal of Electoral Registration Officer)

\*strike off the option not appropriate

## Intimation of decision taken

(to be filled by Electoral Registration Officer of the constituency and to be posted to the applicant on the address as given by the applicant)

The application in Form-3 of shri/ Shrimati/ Kumari .....				Postage Stamp to be affixed by the ERO at the time of dispatch	
Present address where applicant is ordinarily resident					
House No.					
Street/ Area/Locality					
Town/Village		Tehsil		Panchayat Samiti	
Post Office		Pin Code	<input type="text"/>	<input type="text"/>	<input type="text"/>
District		State			
Has been-					
(a) accepted and the name of Shri/Shrimati/Kumari .....		has been registered at serial number .....		in ward No. ....	
..... of Panchayat Circle .....					
(b) rejected for the reason .....					
Place:					
Date:					
Signature Electoral Registration Officer (Name and Seal of Electoral Registration Officer)					

Acknowledgement/Receipt

Acknowledgment Number: .....

Date: .....

Received the application in Form-3 of Shri/Smt./Kumari .....  
Address .....  
(Applicant can refer the acknowledgement No. to check the status of application)Signature of Officer receiving the application  
on behalf of the Electoral Registration Officer  
(Name and Post of the Officer)

8. Deletion of form 4.- The existing Form 4 appended to the said order shall be deleted.

9. Amendment of form 5.- For the existing Form 5 appended to the said order, the following Form-5 shall be substituted, namely:-

**"FORM-5**  
[ See clause 10(3) ]

Acknowledgment Number  
(to be filed by office)

Application for objecting inclusion of name in electoral roll

To,  
The Electoral Registration Officer  
..... Municipal Board/Municipal Council/Municipal Corporation.  
Sir,

I hereby object to the proposed inclusion of the name of the under mentioned person in the electoral roll ☐

I hereby request that entry relating to name of the person mentioned below is required to be deleted ☐

I request that the entry relating to myself is to be deleted from Electoral Roll ☐

Particulars in support of my objection/deletion are given below:-

**Particulars of applicant**

Name	Surname (if any)
Name of Father/Mother/Husband	

Ward No. <input type="checkbox"/> <input type="checkbox"/>	Part No. <input type="checkbox"/> <input type="checkbox"/>	Serial Number of rolls <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
EPIC No. (if issued)		

**Details of person inclusion of whose name is objected to/whose entry is to be deleted:**

Name	Surname (if any)
Name of Father/Mother/Husband	
Ward No.	Serial Number of rolls
EPIC No. (if issued)	

**Reason(s) for objection/deletion**

**Declaration:**

I hereby declare that the facts and particulars mentioned above are true to the best of my knowledge and belief. I am aware that making a statement or declaration which is false and which I know or believe to be false or do not believe to be true, is punishable under section 15 of the Rajasthan Municipalities Act, 2009.

Place

Date

Signature or thumb impression of the applicant  
(with name and address)

Details of action taken on Application

Remarks of Field Level Verifying Officer (officer working on behalf of the Electoral Registration Officer)

Details of action taken  
(To be filled by Electoral Registration Officer)

The application of Shri/Shrimati/Kumari ..... objecting to inclusion/ seeking deletion of name of Shri/Shrimati/Kumari ..... in the electoral roll in form-5 has been accepted/rejected

Detailed reasons for acceptance or rejection under or in pursuance of clause 12(1) of the Rajasthan Municipalities Registration of Electors order, 1974 are given below:

Place:

Date:

Signature Electoral Registration Officer  
(Name and Seal of Electoral Registration Officer)

### Intimation of decision taken

(to be filled by Electoral Registration Officer and to be posted to the applicant on the address available in the record)

The application in Form II of shri/ Shrimati/ Kumari .....

Postage Stamp  
to be affixed by  
the ERO at the  
time of  
dispatch

Present address of ordinary Residence as mention in application.

House No.			
Street/ Area/Locality			
Town/Village		Tehsil	Panchayat Samiti
Post Office		Pin Code	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
District		State/UT	

Has been

- (a) accepted and the name of Shri/Shrimati/Kumari ..... has been deleted from serial number ..... in ward No .....  
Municipal Board/Municipal Council/Municipal Corporation .....
- (b) rejected for the reason .....

Place:

Date:

Signature Electoral Registration Officer  
(Name and Seal of Electoral Registration Officer)

### Acknowledgement Receipt

Acknowledgment Number: .....

Date: .....

Received the application in Form-II of Shri/Smt. Kumari .....

Address .....

(Applicant can refer the acknowledgement No. to check the status of application)

Signature of Officer receiving the application  
on behalf of the Electoral Registration Officer  
(Name and Post of the Officer)

**10. Amendment of form 6.-** For the existing Form 6 appended to the said order, the following Form 6 shall be substituted, namely.-

"FORM-6  
[See clause 10(4)]

Acknowledgment Number: .....  
(to be filed by office)

Application for correction to particulars entered in electoral roll			
<p>To,</p> <p>The Electoral Registration Officer ..... Municipal Board/Municipal Council/Municipal Corporation.</p> <p>Sir,</p> <p>I request that entry relating to myself appearing in the electoral roll of ward no. .... Municipal Board/Municipal Council/ Municipal Corporation ..... is not correct and it should be corrected.</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 10px auto; text-align: center;">SPACE FOR PASTING ONE RECENT PASSPORT SIZE PHOTOGRAPH (3.5CM X 3.5 CM) SHOWING FRONTAL VIEW OF FULL FACE WITHIN THIS BOX</div>			
<b>Applicant's details</b>			
(a) Name		Surname (if any)	
<b>(c) Details of registration with electoral roll</b>			
Ward No	<input type="text"/> <input type="text"/>	Part No	<input type="text"/> <input type="text"/>
		Serial No	<input type="text"/> <input type="text"/> <input type="text"/>
(d) EPIC No (if issued)			
<b>(e) please tick the entry which is to be corrected</b>			
Name	<input type="checkbox"/>	Photograph	<input type="checkbox"/>
Age	<input type="checkbox"/>	Address	<input type="checkbox"/>
	<input type="checkbox"/>	Date of Birth	<input type="checkbox"/>
	<input type="checkbox"/>	Name of Relative	<input type="checkbox"/>
	<input type="checkbox"/>	Type of Relation	<input type="checkbox"/>
	<input type="checkbox"/>	Gender	<input type="checkbox"/>
(f) The correct particulars in entry to be corrected are as below:			
(g) Email id (optional)			
(h) Mobile/Land line No			
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
I am aware that making a statement or declaration which is false and which I know or believe to be false or do not believe to be true, is punishable under Section 15 of the Rajasthan Municipalities Act, 2009			
Place			
Date			
Signature or thumb impression of the applicant			



(with name and address)

### Details of action taken on Application

Remarks of Field Level Verifying Officer (officer working on behalf of the Electoral Registration Officer)

Details of action taken  
(To be filled by Electoral Registration Officer)

The application of Shri/Kumari \_\_\_\_\_ for correction of entry in the electoral roll in Form-6 has been accepted/rejected  
Detailed reasons for acceptance or rejection under or in pursuance of clause 12(1) of the Rajasthan Municipalities Registration of Electors order, 1974

Place

Date

Signature Electoral Registration Officer  
(Name and Seal of Electoral Registration Officer)

\*strike off the option not appropriate

### Intimation of decision taken

(to be filled by Electoral Registration Officer of the constituency and to be posted to the applicant on the address as available in records/given by applicant)

The application in Form-6 of Shri/ Shrimati/ Kumari \_\_\_\_\_

Postage Stamp  
to be affixed by  
the FRO at the  
time of  
dispatch

Present address where applicant is ordinarily residence

House No

Street

Area Locality

Town/Village

Tehsil

Panchayat Samiti

Post Office

Pin Code

District

State

Has been

(a) accepted and the entry at Sr. No \_\_\_\_\_ of Part no \_\_\_\_\_ of Ward no \_\_\_\_\_  
has been modified accordingly

Municipal Board/Municipal Council/Municipal Corporation

(b) rejected for the reason

Place

Date

Signature Electoral Registration Officer  
(Name and Seal of Electoral Registration Officer)



Acknowledgement Receipt

Acknowledgment Number: .....

Date: .....

Received the application in Form-6 of Shri/Smt /Kumari

Address

(Applicant can refer the acknowledgment No. to check the status of application)

Signature of Officer receiving the application  
on behalf of the Electoral Registration Officer  
(Name and Post of the Officer)

By Order of the Governor,



(Ujjwal Rathore)

Joint Secretary to the Government

Dated: 5/2/19

No.F.8(G2)( )Rules/DLB/19/ 31478 - 31730

Copy forwarded to the following for information and necessary action:

1. P.S. to Pr. Secretary to Hon'ble Chief Minister, Rajasthan.
2. P.S. to Hon'ble Minister for Local Self Government Department.
3. PS to Pr. Secretary, Law, Rajasthan, Jaipur.
4. PS to Secretary, LSGD, Rajasthan, Jaipur.
5. P.S. Director of Local Bodies Rajasthan Jaipur.
6. P.S. to Chief Electoral Officer, Rajasthan.
7. P.S. to Secretary, State Election Commission, Rajasthan.
8. All Divisional Commissioner, Rajasthan.
9. All District Collector, Rajasthan.
10. All Chairperson/Chief Municipal Officer, Municipality, Rajasthan.
11. All Officers of the Directorate/All DDR's, Rajasthan.
12. Superintendent, Government Central Press, Jaipur along with a soft copy in CD for publication of this notification in part 4 (c) of today's extra ordinary Gazette. It is requested that 20 copies of this notification may be sent to this Department.
13. PRO-Director Local Bodies Jaipur.
14. Programmer to upload a copy on Department website.
15. Guard file.

  
Sr. Joint Legal Remembrancer