

6. Procedure for issue of Acknowledgment to tiny/small projects

6.1. Acknowledgement of consent under the provisions of the Water Act, 1974 and Air Act, 1981

The Board has taken an initiative to provide relief to tiny/small projects with low pollution potential by implementing a simplified procedure to grant consents to these entities, under which they are required to submit a limited set of documents with the form of consent applications. The Board has dispensed with the requirement of detailed enquiry into the application form and other documents submitted by the Project Proponent. The acknowledgement issued by the State Board, of the receipt of the consent to operate application form dully filled up and accompanied by the prescribed fee, will serve the purpose of consent and such consent shall remain in force until, the unit modifies/ changes its process or increases production.

An application for acknowledgement of consent to operate shall be accompanied with the following documents:-

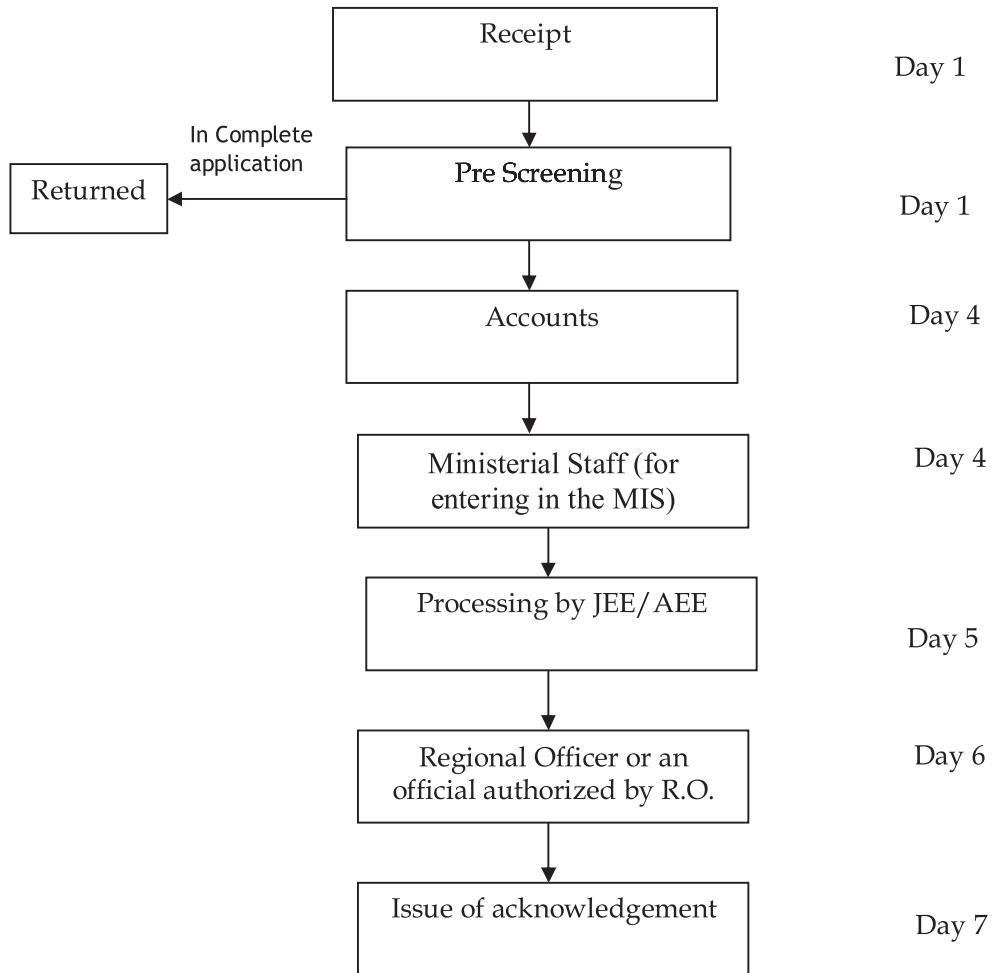
S No	Required Document (in triplicate)
1	Application forms in prescribed format under Air Act -1981/ Water Act-1974, duly filled and signed by the authorized signatory.
2	Fees for consent as prescribed under the Rajasthan Water (Prevention and Control of Pollution) Rules, 1975 and Rajasthan Air (Prevention and Control of Pollution) Rules, 1983.
3	Authority letter/ Board Resolution/ Power of attorney in favour of authorized signatory.
4	Affidavit on non judicial stamp paper of Rs 10/- in prescribed format duly signed and notarized.
5	The details of raw materials, products and processes.
6	Copy of land ownership/conveyance documents.
7	Copy of Partnership deed/ Memorandum and Articles of Association (Except in case of Proprietorship Firms).
8	Copy of acknowledgement from DIC/ Secretariat for Industrial Assistance, Ministry of Commerce and Industry, New Delhi Or An affidavit to the effect that DIC/ SIA registration is not applicable.

9	Copy of duly signed project report certified by Chartered accountant/ financial institutions or Certificate of capital investment in the project (without depreciation) as on date of application/ end of financial year, in the specified format, in original certified by the Chartered Accountant (in case of industries/ establishment having capital investment up to Rs. 25 Lacs, a self certified affidavit on Rs 10/- non-judicial stamp paper duly notarised regarding project cost will be sufficient).
10	List of name and addresses of owner/all directors/partners

- 6.1.1. The application complete in all respect will be considered for acknowledgement.
- 6.1.2. The acknowledgement shall be issued on the basis of documents submitted and the facility need not be inspected.
- 6.1.3. The acknowledgement shall be issued within seven working days of receipt of application complete in all respect.
- 6.1.4. The application received in the office shall be processed as shown in the Flow Chart – 6.1.
- 6.1.5. An application, once accepted by the Pre-Screening Group shall not be returned to the applicant but has to be either granted (acknowledgement issued) or refused.
- 6.1.6. On receipt of application in the Regional Office, the dealing Ministerial staff shall enter the details of the application in the MIS before submitting the file/ application to the AEE/ JEE.
- 6.1.7. Each official involved in the processing of application shall adhere to the time limit prescribed in the Flow Chart – 6.1.
- 6.1.8. In case an official fails to process the file/ application within the time period prescribed in the Flow Chart, the official shall record the reasons for delay. The next higher official may seek reasons for delay in processing the file/ application and may directly call the file for further processing.

Process Flow Chart for Acknowledgement for Consent

FLOW CHART- 6.1



Note:-

1. All days to be counted are working days.
2. The Regional Officer shall designate an official for scrutiny of documents.
3. In case of complete application, the matter along with the acknowledgement shall be submitted to the Regional Officer or an official authorized by R.O. for perusal and approval.
4. The acknowledgement shall be get signed and dispatched.